

SBIR/STTR Phase I and Phase II FY 2008 Schedule  
September 2007 - July 2008

**FY 2008 SBIR/STTR Schedule**

SBIR/STTR Phase I		SBIR/STTR Phase II
<b>SEPT</b>		
20	<b>FUNDING NOTICE ISSUED</b>	
<b>OCT</b>		
<b>NOV</b>		
27	<b>Phase I Application Submission Deadline</b>	
<b>DEC</b>		
12	Email Phase I Acknowledgement Letters	
13	<b>TTMs receive applications for First Step Review</b>	
<b>JAN</b>		
12/13 - 1/4	TTMs Perform First Step Evaluations and secure reviewers	
4	TTMs turn in 1/2 of the reviewer names/1/2 the First Step information	
4 - 29	TTMs Continue with First Step Evaluations and secure reviewers	
29	TTMs turn in remainder of reviewer names and First Step information	
<b>FEB</b>		
1/4 - 2/11	Enter reviews, email reminders, and handle COIs	
11	Begin sending completed TTM Scoring Packages	
26		Email Phase 2 Reviewers/Contact TPMs for replacement reviewers
<b>MAR</b>		
3	<b>Phase I Reviews are due</b>	
11	Begin collecting TTM Scores and PM Rankings	
26	<b>Portfolio Manager Rankings are due</b>	
<b>APR</b>		
4	<b>Award Selections</b>	
8	Send Congressional Notification	
11	Phase I Results posted on the Web	
16 - 20		
18	Send Procurement Requests to Chicago	<b>Phase 2 Submission Deadline</b>
21	Applicants notified of outcome by email	
23 - 28		Phase 2 applications processed by SBIR/STTR Office
28	Begin Phase I debriefings	Send Phase 2 Reviewer Packages
29		Begin Phase 2 commercial potential evaluations
29		Email Acknowledgement Letters to Phase II Applicants
<b>MAY</b>		
4/28-5/23		Enter reviews, email reminders, and handle COIs
6	Phase I Reviewer Thank you's	
23		<b>Phase 2 reviews due</b>
30		<b>Phase 2 TPM scores due</b>
5/2 - 6/4		
<b>JUNE</b>		
6		<b>Phase 2 Portfolio Manager rankings due</b>
12		<b>Award Selections</b>
16		Send Congressional Notification
18		Phase II results posted on the Web
19	<b>Phase I Grants begin</b>	Send Procurement requests to Chicago
19		Applicants notified by outcome by email
<b>JULY</b>		
17		<b>Phase II Grants begin</b>

Actions Involving TTM

Actions Involving TPM

Actions Involving Portfolio Manager

11/19/07